



EYTHORNE PARISH COUNCIL

**Minutes of the Meeting of the Council held
on 10 April 2024 at 6.30 pm, the Baptist Church Hall, Eythorne.**

Present: Cllr M Ledger (Chairman), Cllr A Whitehead (Vice Chair), Cllr Morgan-Lovette, Cllr Martin, Cllr Wright, and Cllr C Ledger.

Also present: Seventeen Members of the public, and the Parish Clerk

04/181/24. Chairmans welcome and opening comments

The Chairman welcomed everyone to the meeting and thanked members of the public for their attendance

04/182/24. APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Pout, Cllr Hansell, Cllr French, and Cllr Luckhurst. Apologies received and accepted by all Cllrs present.

04/183/24. DECLARATIONS OF INTEREST

There were no declarations of interest at this point.

04/184/24. MINUTES

The minutes from the Council meeting held on the 13 March 2024 had been circulated to Councillors prior to the meeting. The minutes were agreed as a true record. **RESOLVED:** proposed by Cllr Morgan-Lovette and, seconded by Cllr C Ledger and unanimously carried. The minutes were duly signed by the Chairman.

0/185/24. COMPLETED ACTIONS FROM THE MARCH MEETING/MATTERS ARISING

The actions for March had been completed apart from the item to order more Junior swing seats to replace the seats at Eythorne playground. **Action: the clerk to order**

04/186/24. KCC AND DDC COUNCILLOR AND COMMUNITY WARDEN REPORTS

No other Cllrs were present or the Community Warden, and no updates had been received.

04/187/24. PUBLIC CONTRIBUTIONS AND QUESTIONS

A member of the public was concerned that there were no KCC, DDC or Community Warden in attendance at the meeting to provide updates. They also noted that there were cars parking on the footways, this was especially relevant outside of the railway crossing where there is a dropped kerb, which makes it impossible for people with mobility scooters and prams to navigate the pavement, which is causing a hazard. All Cllrs present agreed to the following action. **Action: Members of the public were asked to take photographs of such parking and forward them to the clerk so that she could raise this with Parking Enforcement at DDC.**

The meeting reconvened to complete the remaining business on the agenda

04/188/24. PLANNING

Applications:

24/00167

Proposal: Erection of single storey side/rear extension

Location: 52 Sandwich Road, Eythorne, CT15 4DE - closing date for comments 02 April 2024 – The Parish Council agreed to post support this application

Cllr Wright explained that there had been a slight change to the existing planning application with a change to the windows and doors but could not see any issues with the changes.

24/00030

Proposal: Erection of two storey rear extension and rear lean-to roof (existing single storey extension to be demolished)

Location: 31 Sandwich Road Eythorne Dover CT15 4DE – closing date 19 April 2024

Cllr Whitehead noted that there had been a slight change to the existing planning application with an additional side window in the bedroom but did not think that this would cause a problem with overlooking the adjacent properties.

Cllr Whitehead reiterated that the Parish Council were comfortable with the comments already made on the planning portal following the March Planning meeting and no further comments were made.

Decisions

DOV/23/00679

Location: The Old Vicarage

Proposal: Variation of Condition 2 (approved plans) for amendments to DOV/17/00246 relating to pedestrian access, creation of opening in Listed wall and repositioning of plots 1,2 & 3 – Permission Granted – 08 April 2024

22/00717

Location: Falconsview Meadows, Barville Road, Waldershare CT15 5BQ

Proposal: Change of use of land to VH Gypsy/Traveller's site for 4no. additional pitches, each containing 1no. mobile home, 2no. touring caravan, erection of 2no. amenity buildings, associated parking, hard surfacing, and alterations to existing vehicular access – Permission Granted – 20 March 2024

Cllr Whitehead explained that following the decision to grant the Falconsview Meadows application excavation had already started at the site, which is in contrary to the condition 5 which states that within 3 months of the decision date plans must be submitted including, amongst a list of items, the new access & sight lines. Also, the digger being used for the excavation is more than the limit set out in the conditions of no machinery heavier than 3.5 tonnes should be used. **Action: the clerk will report this activity to DDC Planning Enforcement.** A member of the public explained that they were bemused by DDC decision to allow the vehicle entrance into the listed wall at The Old Rectory site on Church Hill. They explained that it is only a matter of time before someone is seriously injured or killed on Church Hill, and this would only exacerbate the issues of traffic on the road. Cllr Whitehead noted that machinery is already on site where the conditions state that nothing is to be done on site within three months of the decision. **Action: the clerk will report this activity to DDC Planning Enforcement.**

Decisions noted.

04/189/23. FINANCE MATTERS AND AUTHORISATION OF PAYMENTS

- a) Authorisation of payments/bank reconciliation, the invoices detailed below were initialled for payment, proposed by Cllr Wright, and seconded by Cllr C Leger, these were unanimously agreed by all Cllrs present.

Finance Report Payments	Items	Amounts
Jo Pannell	Salary (April)	
S Thomson	Salary (April)	
KCC LGPS	Pension (April)	£365.18
HMRC	National insurance (April)	£462.91
S Thomson	Expenses (March)	£45.89
Dynamix payroll	Year End P60s	£48.00

Zurich Municipal	Annual Insurance	£1,763.30
Idverde	March grass cutting	£69.92
KALC	Annual subscription	£793.12
Hugo Fox	To note SO payment	£23.99
	Total	£5,313.81

- a) **TO NOTE and APPROVE** the monthly payments for April
 Clerks and Handyman's salaries
 HMRC April payment - £462.91
 KCC pension fund April payment - £365.18
 Handyman's mileage & expenses March - £45.89
 Idverde March grass cutting - £69.92
 SO monthly payment to Hugo Fox - £23.99
 Zurich Municipal Insurance – Annual Subscription £1,763.30
 Dynamix year end for P.60's - £48.00
 KALC annual subscription - £793.12
- b) **TO RECEIVE** the bank reconciliation for March, **TO RESOLVE** the signature of a councillor other than the Chairman thereon
- c) **TO DISCUSS and RESOLVE** to purchase a 1) Brush cutter Auto feed trimmer = £289.00 – 2) Brush cutter Auto feed trimmer = £255.00 3) Mountfield long reach hedge & Brush cutter = £259.99 – It proposed by Cllr Wright and seconded by Cllr C Ledger that the Handyman should make a choice for the purchase of the trimmer. Unanimously carried by Cllrs. **Action: the clerk will liaise with the handyman to make the purchase.**
- d) **TO DISCUSS and RESOLVE** to increase the 2025 – 2026 precept amount by 10 pence per household for a year, to keep the Elvington Community Centre open **RESOLVED** – Proposed by Cllr Whitehead and seconded by Cllr Wright, unanimously carried by Cllrs.
- e) **TO NOTE** Handyman carrying over 4 days leave and Clerk 2 days from 23-24. Agreed by all Cllrs present.
- f) **TO RECEIVE and RESOLVE** to accept one of the following quotes for the allotment fencing:
- Kerrs £11,758.68 with VAT £14,110.42 (not supplying Jacksons fencing)
 - Vurley fencing £10,450.00 with VAT £12,540.00 (fencing supplied by Jacksons)
 - GDB Landscaping £9,792 with VAT £11,750.00 (fencing supplied by Jacksons)
- It was proposed by Cllr Martin and seconded by Cllr C Ledger to accept GDB Landscaping proposal, all Cllrs unanimously agree, carried. **Action: the clerk will inform the chosen contractor.**
- g) It was agreed that the clerk will transfer more money to the Current Account from the Instant Access Account. **Action: the clerk will transfer a further £6,000.00 to the Current Account**

04/190/24. Allotments - Cllr Martin explained that apart from the **RESOLUTION** on the perimeter fencing there were no further updates.

04/191/24. Play Areas – A member of the public had enquired if the MUGA courts could be covered in Astro turf following his sons fall whilst playing football. Cllr Whitehead did not think that astro turf would work in this area and a member of the public explained that balls cannot bounce on this sort of surface. The member of the public also noted that children play football in the MUGA court, to keep the ball in the court rather than going onto the road. **Action: it was agreed to add the possibility of marking out five aside football on the grass or to consider purchasing a goal post for the large open space at Elvington. Actions - the clerk will add this to the May agenda for a RESOLUTION, the clerk will order the**

remaining two swings and ask the handyman to see if he is able to remove the remaining bush at Green Lane near to the allotments.

A resident has removed a lot of shrubbery on the side of their drive in Green Lane at the entrance to the allotments, but the other side along the entrance to the field does need tidying. The resident has asked if the remaining shrubbery can all be removed so that they can put up a fence. **Action: The clerk will notify the resident that the Parish Council cannot do this until after the bird nesting season has ended.**

04/192/24. D Day Celebrations – Cllr Morgan-Lovette had received a positive response from the railway station about being involved in this event. One of the gentlemen had equipment that would enable the beacon to be filled with wood to burn. The Café was also happy to be open for the event which would take place on 06 June with the beacon being lit at 09.15pm. Cllr M Ledger requested that Mr Boiston should be involved. Cllr Wright enquired if DC Cllrs would like to contribute to this event **Action – The clerk to contact Mr Boiston and write to the two gentlemen at the rail station and approach the DDC Cllrs for views of supporting this event.**

04/193/24 HIP – Action - the clerk will confirm with the KCC Highways office the date of the next HIP meeting to be held on Tuesday 16 April from 9.00 to 10.00.

04/194/24. Section 106 monies – Action – the clerk will keep this item on the agenda for the near future.

04/195/24 – Health Room – Cllr Whitehead explained that Mrs Haggart had contacted the Whitecliffs medical centre with regards to opening the empty room at the Community Centre again. It was confirmed that the Parish Council would support the Village Hall Committee in taking this forward with the Integrated Care Board and encourage DDC and KCC to become involved. Cllr Whitehead explained that dental facilities were looking to provide mobile dental services, she will send a link to this service to Cllrs and the clerk. **Action: Cllr Whitehead to forward the link.**

04/196/24. External Organisations – RESOLVED to pay the Baptist Church Hall £7.00 an hour for meeting hire. Proposed by Cllr Whitehead and seconded by Cllr Morgan-Lovette all Cllrs agreed to this hourly rate. **Action – the clerk will make a BACS transfer to the hall.**

04/197/24. Litter bins and open spaces – The Clerk has booked 16 April from 16.00 in the Elvington Community Centre craft room to discuss issues on Pike and Barville road. **Action: the clerk will notify the handyman to dispose of green clipping at the allotments compost bins.**

04/198/24 Updated Policies – RESOLVED to ADOPT the following new / revised policies: Standing Orders and Financial Regulations. Proposed by Wright and seconded by Cllr Morgan-Lovette. **Action: the clerk will upload these documents to the website and remove the outdated ones.**

04/199/24. Councillors' items – Action: the clerk will ask Stagecoach to attend the Annual Parish Assembly on 24 April 2024. Cllr Whitehead enquired about the progress of publishing the village magazine that was due to be published by Easter. The clerk explained that she had not heard anything further since submitting the Parish Councils summary in mid-March. Cllr Whitehead also noted that the Church clock was not working again.

04/200/24. DATE OF NEXT ANNUAL PARISH COUNCIL MEETING

The next Annual Parish Council meeting will be held on Wednesday 08 May 2024, 6.30pm at Eythorne Baptist Church Hall.

The meeting closed at 7.20pm

Signed _____ Date: _____

The Chairman: Cllr M Ledger

Please note these Minutes remain as draft Minutes until the Parish Council approves them at their next Parish Council meeting.