



EYTHORNE PARISH COUNCIL

Sir/Madam,

You are hereby summoned to attend a VIRTUAL Full Council meeting of Eythorne Parish Council at **6.30pm Wednesday 10th March 2021** for the purposes of considering and passing such resolutions as may be deemed necessary or desirable in respect of the matters contained within the agenda. If you are unable to attend this meeting will you, please advise the Clerk in advance by email so that your apologies and reasons for absence can be given at the meeting.

Members of the public please contact the Clerk by email by 5.30pm on the 8th March 2021. (eythornepcclerk@fastmail.fm) for attendance to receive an invitation to join the meeting. Any member of the public wishing to speak please email 7 days before the meeting with the agenda item that you wish to speak to members.

AGENDA

1. **APOLOGIES FOR ABSENCE** - To receive any apologies of absence.
2. **DECLARATIONS OF INTEREST** - Members are requested to disclose any interest they may have for items on the agenda.
3. **APPROVAL AND SIGNING OF MINUTES 10th FEBRUARY 2021 MEETING (Appendix A)**
4. **COMPLETED ACTIONS FROM THE FEBRUARY MEETING/MATTERS ARISING**
5. **KCC AND DDC COUNCILLOR AND COMMUNITY WARDEN REPORTS** – To receive the reports
6. **PUBLIC CONTRIBUTIONS AND QUESTIONS** - Please email the Clerk with any contributions
7. **THE DDC LOCAL PLAN CONSULTATION** – EPC comments required.
8. **FINANCE MATTERS AND AUTHORISATION OF PAYMENTS**
 - a) **Authorisation of payments** – To approve the monthly payments/reconciliation (**Appendix B**)
 - b) **Internal Auditor** – To agree the internal auditor Tony Kilbee for the year end accounts for 20-21.
9. **PLANNING** - to consider and note decisions made from DDC including any late applications due to expire.
Applications:

DOV/21/0017880 Adelaide Road, Elvington CT15 4DP, Erection of a single storey extension with 1no. rooflight and side canopy

DOV/12/00412 6 Monkton Court Lane, Eythorne CT15 4BH, Removal of Condition 5 (windows and doors) to allow changes to the windows and door of planning permission DOV/12/00412 (application under Section 73) (retrospective).

DOV/21/00277 1 Albion Place, Wigmore Lane, Eythorne CT15 4AT, Erection of a single storey rear extension.

Decisions
10. **CORRESPONDENCE** – To receive any correspondence

11. **REMOTE MEETINGS/S101 POWERS TO THE CLERK** – Decision required to hold the Annual meeting prior to the 6th May and granting S101 powers to the Clerk due to remote meetings ending.
12. **ROUTEING AGREEMENTS** – Discussion
13. **ALLOTMENTS** – To receive an update
14. **POLICIES** – Members to approve the amended policies, Financial Regulations and Standing Orders
15. **HANDYMAN JOB DESCRIPTION** – Members to approve the updated version for the Handyman.
16. **ANY OTHER MATTERS**
17. **DATE OF NEXT MEETING** – Wednesday 14th April 2021, 6.30pm

Ms Caroline Vincent
Clerk to the Council, March 2021