



EYTHORNE PARISH COUNCIL

PARISH COUNCIL MEETING

Sir/Madam,

You are hereby summoned to attend a Full Council meeting of Eythorne Parish Council at 6.30pm Wednesday 13 December 2023 at Elvington Community Centre, Elvington, for the purposes of considering and passing such resolutions as may be deemed necessary or desirable in respect of the matters contained within the agenda. If you are unable to attend this meeting, will you, please advise the Clerk in advance by email so that your apologies and reasons for absence can be given at the meeting.

Any member of the public wishing to attend or speak on item 7 of the agenda please email the Clerk before the meeting with the agenda item and question for members, eythornepcclerk@fastmail.fm, this must be relevant to agenda items.

AGENDA

- 1. Chairmans welcome and opening comments**
- 2. Apologies for absence – Cllr French**
- 3. DECLARATION OF MEMBERS INTERESTS –** To register any new interests and to disclose any interests Councillors may have for any items on the agenda.
- 4. Approval and signing of minutes –** 08 November 2023 meeting by the Chairman.
- 5. Completed actions from the November meeting/matters arising.**
- 6. KCC and DDC councillor and community warden reports –** TO RECEIVE the reports.
- 7. PUBLIC CONTRIBUTIONS AND QUESTIONS -** Please email the Clerk with any contributions.
- 8. Planning -** TO CONSIDER AND NOTE DECISIONS made by DDC including any late applications due to expire.

Applications:

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Applications commented on under the scheme of delegation - None.

Decisions:

23/00753 Proposal: Variation of Condition 2 (approved plans) to amend vehicle access to planning permission DOV/19/00856 (S73) Erection of 2no. detached dwellings, creation of vehicle access and parking Location: Land Rear Of 56 Sandwich Road, Eythorne, CT15 4DE – Condition Approved 24/11/2023
23/01187 Location: 7 Sun Valley Way, Eythorne, CT15 4HL

Proposal: Erection of single storey rear extension and alterations to garage (existing conservatory demolished) – Permission Granted 15 November 2023

TO NOTE any new applications that are validated prior to the meeting since the agenda was published.

9. Finance matters and authorisation of payments:

a) To note and approve the monthly payments for December.

- Clerks and Handyman's salaries for December
- HMRC December payment - £779.35
- KCC pension fund December payment - £521.70
- Handyman's mileage November - £6.70
- Clerks' expenses 8 x 2nd class stamps - £6.00
- Iverde grass cutting – November - £69.92
- JS Security – 1 x camera installation - £245.00
- KALC dynamic Cllr post-election training £60.00
- Dynamix Quarter 3 payroll - £72.00
- TO NOTE the DD monthly payment to Hugo Fox - £23.99

b) TO RECEIVE the bank reconciliation for November, TO RESOLVE the signature of a councillor other than the Chairman thereon

c) TO CONSIDER and RESOLVE to formerly close the Parish Council office.

d) TO CONSIDER and RESOLVE to accept either of the two quotes Shredit for 18 bags to securely destroy the personal paperwork in the office - they will collect them and take them off site to destroy Shredit at a current cost of £214.20 + £42.84 VAT = £257.04. Shred Station for 18 bags £126.00 + £25.20 VAT = £151.20. Both also provide a Certificate of destruction.

e) TO CONSIDER and RESOLVE to purchase a clock to donate to the Community Centre

f) TO CONSIDER and RESOLVE to accept the speed strip companies quote £400.00 +VAT + £80.00 = £480.00 for one week

g) TO NOTE the NALC pay increase back dated to 01 April 2023 = £1.00 per hour

h) TO CONSIDER and RESOLVE to ask Smith of Derby to attend to service the Church clock

Bank Balances as of 30 November

Statement - Current Account – November = £10,882.73

Statement – Reserve - Instant Access Account = November £60,606.80

10. Allotments – TO DISCUSS the erection of a perimeter fence and sheds

11. Play Areas – To receive any updates.

12. Highway Improvement Plan – TO DISCUSS & RESOLVE the KCC proposal to extend the double yellow lines at the junctions for Barfrestone and Adelaide Road, and both sides of the Church Hill junction and an extension of the school zig zags lines. TO DISCUSS and RESOLVE sending the information from Highways about the 'Jambuster' project to create a school travel plan.

13. Litter bins and Open Spaces– TO RESOLVE where the new litter bin will be situated in Adelaide Road. TO DISCUSS any responses to the litter letter requesting meetings.

14. Cllrs items TO RECEIVE and RESOLVE to accept the 2024 dates for PC meetings and agenda setting meetings:

Parish Council meetings: 09 January, 14 February, 13 March, 10 April, 08 May, 12 June, 10 July, NO MEETING IN AUGUST, 11 September, 09 October, 13 November, 11 December

Agenda setting meetings: 03 January, 05 February, 04 March, 02 April, 29 April, 03 June, 01 July, NO MEETING IN AUGUST, 02 September, 30 September, 04 November, 02 December

Parish Assembly: 24 April

15. **Date of next Parish meeting** – Wednesday 09 January 2024, 6.30pm Elvington Community Centre.

Ms J Pannell

Clerk to the Council – 07 December 2023