



EYTHORNE PARISH COUNCIL

Minutes of the Meeting of the Council held via Zoom Remote Meetings

on 10th February 2021 at 6.30 pm.

Present: Cllr M Ledger (Chair), Cllr Butcher, Cllr Hansell, Cllr C Ledger, Cllr Millard, Cllr Morgan-Lovett, Cllr Whitehead and Cllr Wright.

Also, present Cllr Linda Keen (DDC), Cllr Geoff Lymer (KCC), Community Warden Juliet West and Caroline Vincent (Clerk to Eythorne Council), 2 Members of the public.

2/1. APOLOGIES FOR ABSENCE

There were no apologies.

2/2. DECLARATIONS OF INTEREST

There were no declarations.

2/3. MINUTES

The minutes from the meeting held on the 13th January were circulated to members.

RESOLVED: The minutes were agreed as a true record, proposed by Cllr Morgan-Lovett, seconded by Cllr Millard and carried. Minutes were signed by the Chair.

2/4. COMPLETED ACTIONS FROM THE JANUARY MEETING/MATTERS ARISING

- Bank forms sent to Unity Bank for access change for the Clerk to create payments.
- Planning comments added to DDC Planning Portal
- KALC Community Award nomination form completed and sent.
- Response sent to resident for supporting high-speed broadband.
- Stagecoach contacted regarding the moving of the bus stop on Adelaide Road, Stagecoach have responded and copied in KCC for an update.
- Budget examples were circulated to members for an informal discussion on the 3rd February.
- Red SLOW wording on the road near the Primary School which has faded has been reported to KCC who will refresh this in the Spring.

2/5. KCC AND DDC COUNCILLOR AND COMMUNITY WARDEN REPORTS

Report from Community Warden Julliette West

- Recent Issues within the area:
 - Noise nuisance
 - Multiple thefts from vehicles
 - Obstructive parking
 - Difficulties with bin/ green bag collections
 - Public footpaths and Byways /inaccessibility due to surface damage caused by off road vehicles
 - Off Road vehicles activity
 - Dog fouling
 - Straying animals
 - Individual welfare cases
 - Community project/ Elvington Welfare works

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Report from Cllr Linda Keen

- Housing Issue case work
- DDC COVID-19 Hub is currently running and helping with shopping/prescriptions for those unable to go out
- Concerns over the Local Plan for residents without access to a computer/internet and wanted to make as many people as possible aware that paper copies are available and asked EPC to try to leave copies of the contact details in the local shops. The contact details to request a paper copy of the Local Plan there is a **Local Plan hotline 01304 872244 (Monday - Thursday 10am - 12pm)**, where you can arrange for a hard copy of the consultation document to be sent.
- Attending meetings for the lorry park at Whitfield, Cllr Keen felt this was the wrong area as it will block roads, particularly in surrounding villages.

Members discussed concerns over lorries travelling to Manston which is causing the blocking of roads and laybys, Cllr Keen will contact the officer at DDC to see if anything can be done.

Report from DDC Cllr Geoff Lymer

- Cllr Lymer showed concerns over the freight facility that is being built at Whitfield and he thanked Cllr Keen for being the only member to have fought against this. He was not happy that plans had not been finalised and that the village of Guston would be affected the most particularly in Martin Road. Cllr Lymer had objected to the lorry park from day one and felt the local MP had let residents down by not consulting with them.
- The Rapid Bus Transport System is a project with Dover District Council, the idea is to take shoppers and commuters from villages north of the A2 down to the rail station and shoppers to the shops quicker than currently on a bus by saving up to 10 minutes on journey time. It is to be put in place ready to accept the occupants of thousands of new houses expected to be built in Whitfield. Cllr Lymer showed concerns of the cost of 30 to 40 million pounds in public contributions for a project that he feels is out of date and not needed, particularly with issues surrounding building the new houses due to being built in an area with flooding issues. Cllr Lymer is strongly objecting to this project and has urged EPC and residents to object by emailing [KCC Barbara.cooper@kent.gov.uk](mailto:KCC.Barbara.cooper@kent.gov.uk) and copying in the KCC Leader roger.gough@kent.gov.uk and Dover District Leader cllr-trevor.bartlett@dover.gov.uk

2/6. PUBLIC CONTRIBUTIONS AND QUESTIONS

A resident spoke to members about the Faster Broadband Scheme for those in more rural areas where residents can claim vouchers towards paying for fibre based broadband, where a minimum of 57 properties are needed to go ahead. He explained that time was running out for the voucher scheme which ends by the 31st March this year. Members were asked if the Parish Council would act as the Legal Entity for them to go ahead.

The resident was informed that this would need to be researched to see if this was a possibility and would be in touch as soon as we could provide an answer, a decision would then need to be made at one of our meetings.

Action: The Clerk to research if EPC can act as the Legal Entity and if needed a meeting to be set up.

2/7. CO-OPTION

Cllr M Ledger welcomed Dominic Mehan to the meeting and thanked Dominic for his application. Members put forward their questions and Cllr M Ledger explained a decision would be made during the closed session due to being unable to vote in the usual way.

2/8. HGV TRAFFIC THROUGH WIGMORE LANE/SPEEDING

Cllr Whitehead explained complaints had been received of an increase in HGV's through Wigmore Lane as well as speeding through the area. Correspondence has also been received from a member of a group attached to Nonington Parish Council who have asked if EPC would work with them regarding traffic issues with the Local Plan. All members were happy to work with Nonington Parish Council and Cllrs Butcher and Hansell said they would be interested in joining the meeting.

Action: The Clerk to confirm with Nonington and arrange a meeting with them.

2/9. DDC LOCAL PLAN CONSULTATION

The Local Plan Consultation ends on the 17th March, Cllr Whitehead suggested all members request a paper copy and arrange a meeting to discuss.

Action: The Clerk to circulate the contact details to request a paper copy and arrange a meeting.

2/10.EYTHORNE ROUNDABOUT DAMAGE

The Clerk explained the handyman had tidied Eythorne roundabout as much as possible but there are still deeper ruts to repair and asked members what they would like to do?

It was suggested a ton bag of soil be delivered to the roundabout which could then be raked over and seeded with grass seed.

Resolved: Cllr Millard proposed to order a ton bag of soil and seed the area with grass seed, this was seconded by Cllr Butcher and unanimously agreed.

Action: The Clerk to arrange the bag of soil.

2/11.FINANCE MATTERS AND AUTHORISATION OF PAYMENTS

- a) Authorisation of payments: The invoices as detailed below were agreed for payment, proposed by Cllr Butcher, seconded by Cllr C Ledger, unanimously carried.

Finance Report		
Payee	Payment Type	Amount
C Vincent	Salary	£1267.99
S Thomson	Salary	£603.60
Idverde	Grass Cutting	£65.97
KCC	Pension	£360.73
Smith of Derby	Church clock service	£289.20
Canterbury Electrical Contractor	Replacement ball court light switch	£30.00
Village Hall Elvington	Annual rent for telephone line	£247.68
Village Hall Elvington	Annual rent for the office	£783.42
Village Hall Elvington	MUGA Electricity	£500.00
The Cartridge People (C Vincent)	New Printer	£442.90
The Cartridge People (C Vincent)	Printer Warranty for 3 years	£39.99
The Cartridge People (C Vincent)	Ink Cartridges	£93.74

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Wicksteed	Paint for play areas/fencing	£312.48
S Thomson	Expenses	£17.51

b) Budget 21-22

The clerk had circulated 3 different options to members for the budget of 21-22.

Resolved: Cllr Whitehead proposed option 2 which is to keep the budget the same as the previous year at £44,365, this was seconded by Cllr D Ledger and carried.

c) Quote from Idverde for mowing the playing fields at Eythorne and Elvington.

The amount will increase by 2% for this year but will stay the same for the 2 years after that, locking into a 3-year contract.

Resolved: Cllr Whitehead proposed to accept the quote from Idverde, this was seconded by Cllr Hansell and carried.

d) Scribe Accounts Quote

The Clerk explained to members the benefits of having an accounts package over using spreadsheets and circulated information.

Resolved: Cllr D Ledger proposed to accept the quote from Scribe and to go ahead with the accounts package, this was seconded by Cllr Butcher.

e) Unity Corporate Multipay Card

The Clerk had asked Unity bank if a debit card could be provided with our bank account but they do not offer debit cards but offer a Corporate Multipay card instead which is a corporate card used in the same way as a credit card to purchase items required for the Parish Council and is paid off each month.

Resolved: Cllr Whitehead proposed to apply for the Unity Corporate card and see if we are accepted, this was seconded by Cllr Millard and carried.

2/12. PLANNING

There were no planning applications

Decided Applications:

- DOV/20/01217-3 Cypress Gardens, Elvington CT15 4NP, Crown Reduce one sycamore by 4 metres. **Granted**

2/13. HANDYMAN MONTHLY REPORT

- Litter picking and sweeping of broken glass on pathways and the carpark in Elvington
- Litter picking and clearing rubbish daily
- Cut back hedging in Adelaide Road
- Tidied Eythorne Roundabout
- Cleared rubbish in Eythorne
- Sweeping/Cleaning Eythorne Monument
- Swept the bus shelters on Milner Road and Monkton Court Lane
- Trips to dispose of garden waste and litter.
- Painting teen shelters
- Painting the fencing around Elvington Play Area
- Fallen tree removed
- Cut back the Pit Path in Elvington
- Cut back Pit Path at Pike Road
- Painting over Graffiti on the bus stops
- Painting fencing and oiling the swings in Eythorne
- Cutting back hedges etc at St Peter and St Pauls Church
- Checking defibs
- Emptying bins and taking to collection points
- Painting over graffiti
- Filling up the salt bins

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Action: The Clerk to find out about the priorities of highway gritting and ask if The Street should be included.

Action: The Clerk to remind residents the grit bins are for public road use only and not for their own properties.

Action: The Clerk to add to Facebook the handyman report.

2/14. CORRESPONDENCE

- An email with a complaint of a Parker Steel recovery truck at Cherry Way which has been reported to the PCSO to investigate.
- Information from DDC for the Local Plan
- Complaints from residents regarding increased HGV traffic through Wigmore Lane, this had been looked into by the Clerk.

Action: Members suggested contacting KCC/DDC regarding the routing agreements and reasons why they are not the same for all businesses.

- Capital Project Ideas
Cllr Whitehead suggested current projects of Wigmore Lane footpath or Eythorne Roundabout as possible projects to put forward for funding.

Action: The Clerk to forward on the information.

- KCC Vision Zero – The Road Safety Strategy Consultation

Action: Members to make an individual response to the consultation and to have a response from Eythorne Parish Council.

2/15. ANY OTHER MATTERS

The Clerk researched electric car cables information online, there is no specific information regarding cables that go across pathways, in London they are trialling adding electric car chargers to lamp posts for those who live in a flat or don't have a drive. The general thoughts are that those who live in a flat or don't have a drive should charge using a public charging point or request to have one added in the road they live via their local council.

Action: The Clerk to contact the Community Warden to see if she is aware of any regulations.

Dominic Meehan spoke about a project to place a defibrillator at Woodpecker Court, which would be available to the community, he asked for letters of support for the funding. Members were happy to support this.

2/16. DATE OF NEXT MEETING

Wednesday 10th March 2021, 6.30pm

The meeting Closed at 8.30pm

1/17. CLOSED SESSION

- a. Staff Discussions:

Resolved: The job description for the Handyman to be updated.

- b. Co-option

Resolved: Cllr Hansell proposed to co-opt Dominic Meehan, Cllr Butcher seconded and unanimously agreed.