



EYTHORNE PARISH COUNCIL

PARISH COUNCIL MEETING

Sir/Madam,

You are hereby summoned to attend a Full Council meeting of Eythorne Parish Council at 6.30pm Wednesday 13 September 2023 at Elvington Community Centre, Elvington, for the purposes of considering and passing such resolutions as may be deemed necessary or desirable in respect of the matters contained within the agenda. If you are unable to attend this meeting, will you, please advise the Clerk in advance by email so that your apologies and reasons for absence can be given at the meeting.

Any member of the public wishing to attend or speak on item 7 of the agenda please email the Clerk before the meeting with the agenda item and question for members, eythornepcclerk@fastmail.fm, this must be relevant to agenda items.

AGENDA

1. **Chairmans welcome and opening comments**
2. **Apologies for absence** – Cllrs French and Whitehead
3. **DECLARATION OF MEMBERS INTERESTS** – To register any new interests and to disclose any interests Councillors may have for any items on the agenda.
4. **Approval and signing of minutes** – 12 July 2023 meeting by the Chairman.
5. **Completed actions from the July meeting/matters arising.**
6. **KCC and DDC councillor and community warden reports** – TO RECEIVE the reports.
7. **PUBLIC CONTRIBUTIONS AND QUESTIONS** - Please email the Clerk with any contributions.
8. **Planning** - TO CONSIDER AND NOTE DECISIONS made by DDC including any late applications due to expire.

Applications:

23/01060

Proposal: Erection of a single-story rear extension, replacement roof, 2 side dormer windows and 4 rooflights to facilitate a loft conversion

Location: 8 Green Lane, Eythorne, CT15 4DD – Comments close 22/09/2023

23/00975

Proposal: Approval of Reserved Matters for strategic infrastructure Phase 2b.11 pursuant to outline permission 19/00821

Location: Phase 2b.11 (Dorman Avenue South), Aylesham Village Expansion, Aylesham – **Comments close 07 September**

Applications commented on under the scheme of delegation - None.

Decisions:

CON/22/00493/A Location: Barfrestone Court Farm, Barfrestone Road, Barfrestone, Dover, Kent CT15 7JJ Proposal: 11 - Travel plan - Decision not approved – 31 August 2023
CON/22/00493/C Location: Barfrestone Court Farm, Barfrestone Road, Barfrestone, Dover, Kent, CT15 7JJ Proposal: 17 External Lighting – Condition Approved – 18 August 2023
CON/22/00193/E The Bungalow, Flax Court Lane, Eythorne, Dover, Kent, CT15 4AB 7. Environmental Details – Condition Approved – 18 August 2023
23/00693 Location: 2 Gordon Cottages, The Street, Eythorne, Kent, CT15 4BG Proposal: Erection of two and single storey rear extension – Permission Granted - 17 August 2023

TO NOTE any new applications that are validated prior to the meeting since the agenda was published.

9. Finance matters and authorisation of payments:

- a) To note and approve the monthly payments during August & September
 - Clerks and Handyman’s salaries for August & September
 - HMRC August & September payment = £431.11 & £431.31
 - KCC pension fund August & September payment = £329.02 & £329.02
 - Handyman’s mileage & expenses August & September = £34.25 & £7.70
 - Clerk’s expenses – August = £18.00
 - Iverde grass cutting – £69.92 July and £69.92 August.
 - FH Brindle – fencing accessories = £130.51
 - Mr G Charlton – remove existing fencing and fit metal hoop fence = £4,200.00
- b) TO RECEIVE the bank reconciliation for July and August, TO RESOLVE the signature of a councillor other than the Chairman thereon.
- c) TO RESOLVE to purchase the speed watch equipment - £2,382.00 including VAT with a £28.00 delivery charge = £2,410.00
- d) To consider any new projects for 2024 – 2025 that will need to be included in next year’s precept.
- e) To CONSIDER and RESOLVE to ask for one more quote for the replacement of the CCTV equipment OR RESOLVE to accept one of the following - Two received JS Security = £534.00 and KW Fire & Security = £526.44
- f) To CONSIDER & RESOLVE to the Ear Marked Reserves amounts.

Bank Balances as of 30 July & 31 August 2023

Statement 176 - Current Account - July £91,708.60 – August £64,601.44 – RESOLVE to move another £20,000 into the Reserve - Instant Access Account.

Statement 02 – Reserve - Instant Access Account – July £500 - August £20,500

10. Allotments – To receive any updates.

11. Play Areas – To receive the annual inspection summary report. TO NOTE repairs are required to the safety matting in Eythorne playground, RESOLVE to go out for 3 quotes.

12. Tilmanstone Welfare – To receive any updates.

13. **To DISCUSS and RESOLVE** to stay with our existing website provider Hugo Fox opting for the silver package at a cost of £19.99 + £4.00 = £23.99 monthly = annual cost £287.88 or consider an alternative provider.
14. **Highway Improvement Plan** – To receive the updated HIP July 2023.
15. **New bus route** – To receive any updates.
16. **Any other matters**
17. **Date of next Parish meeting** – Wednesday 11 October 2023, 6.30pm Elvington Community Centre.

Ms J Pannell

Clerk to the Council – 06 September 2023