



## **EYTHORNE PARISH COUNCIL**

### **PARISH COUNCIL MEETING**

Sir/Madam,

You are hereby summoned to attend a Full Council meeting of Eythorne Parish Council at 6.30pm Wednesday 10 April 2024 at Eythorne Baptist Church Hall, for the purposes of considering and passing such resolutions as may be deemed necessary or desirable in respect of the matters contained within the agenda. If you are unable to attend this meeting, will you, please advise the Clerk in advance by email so that your apologies and reasons for absence can be given at the meeting.

Any member of the public wishing to attend or speak on item 7 of the agenda please email the Clerk before the meeting with the agenda item and question for members, [eythornepcclerk@fastmail.fm](mailto:eythornepcclerk@fastmail.fm), this must be relevant to agenda items.

#### **AGENDA**

1. **Chairmans welcome and opening comments**
2. **Apologies for absence**
3. **DECLARATION OF MEMBERS INTERESTS** – To register any new interests and to disclose any interests Councillors may have for any items on the agenda.
4. **Approval and signing of minutes of the meeting** held on 13 March 2024 by the Chairman.
5. **Completed actions from the March meeting / matters arising.**
6. **KCC and DDC councillor and community warden reports** – TO RECEIVE the reports.
7. **PUBLIC CONTRIBUTIONS AND QUESTIONS** - Please email the Clerk with any contributions.
8. **Planning** - TO CONSIDER AND NOTE DECISIONS made by DDC including any late applications due to expire.

#### **Applications:**

24/00167

Proposal: Erection of single storey side/rear extension

Location: 52 Sandwich Road, Eythorne, CT15 4DE - closing date for comments 02 April 2024

24/00030

Proposal: Erection of two storey rear extension and rear lean-to roof (existing single storey extension to be demolished)

Location: 31 Sandwich Road Eythorne Dover CT15 4DE – closing date 19 April 2024

**Applications commented on under the scheme of delegation - None.**

## Decisions:

24/00211 Proposal: Certificate of lawfulness (proposed) for the erection of a single storey rear extension Address: 38 Milner Road Elvington CT15 4EL – Certificate Proposal Refused – 21 March 2024
22/00717 Location: Falconsview Meadows, Barville Road, Waldershare CT15 5BQ Proposal: Change of use of land to VH Gypsy/Traveller's site for 4no. additional pitches, each containing 1no. mobile home, 2no. touring caravan, erection of 2no. amenity buildings, associated parking, hard surfacing, and alterations to existing vehicular access – Permission Granted – 20 March 2024
Proposal: Change of use from micro pub to dwelling Location: Birchfield, The Wrong Turn Pie Factory Road Barfrestone Kent CT15 7JG – Permission Granted - 08 March 2024

TO NOTE any new applications that are validated prior to the meeting since the agenda was published.

### 9. Finance matters and authorisation of payments:

#### a) TO NOTE and APPROVE the monthly payments for April

- Clerks and Handyman's salaries
- HMRC April payment - £462.25
- KCC pension fund April payment - £350.43
- Handyman's mileage & expenses March - £45.89
- Idverde March grass cutting - £69.92
- SO monthly payment to Hugo Fox - £23.99
- Zurich Municipal Insurance – Annual Subscription £1,763.30

#### b) TO RECEIVE the bank reconciliation for March, TO RESOLVE the signature of a councillor other than the Chairman thereon

#### c) TO DISCUSS and RESOLVE to purchase a 1) Brush cutter Auto feed strimmer = £289.00 – 2) Brush cutter Auto feed strimmer = £255.00 3) Mountfield long reach hedge & Brush cutter = £259.99

#### d) TO DISCUSS and RESOLVE to increase the 2025 – 2026 precept amount by 10 pence per household for a year, to keep the Elvington Community Centre open

#### e) TO NOTE Handyman carrying over 4 days leave and Clerk 2 days from 23-24.

#### f) TO RECEIVE and RESOLVE to accept one of the following quotes for the allotment fencing:

Kerrs £11,758.68 with VAT £14,110.42 (not supplying Jacksons fencing)  
Vurley fencing £10,450.00 with VAT £12,540.00 (fencing supplied by Jacksons)  
GDB Landscaping £9,792 with VAT £11,750.00 (fencing supplied by Jacksons)

### Bank Balances as of 31 March 2024

Statement - Current Account – March = £213.88

Statement – Reserve - Instant Access Account – March = £421.90 interest = £58,430.71

Total: £58,644.59

### 10. Allotments – TO RECEIVE any updates

### 11. Play Areas – TO DISCUSS the Elvington MUGA area, with the possibility of adding Astro turf. TO DISCUSS and RESOLVE to remove the overgrown bush in Green Lane at the entrance to Eythorne play park.

### 12. Highway Improvement Plan – TO RECEIVE any updates

### 13. D Day Celebrations - TO DISCUSS any celebrations to take place on 06 June 2024

14. **Section 106 monies – TO NOTE**
15. **Health Room – TO DISCUSS** any new actions
16. **External organisations – TO RESOLVE** the donation amount for the hiring the Baptist Church Hall
17. **Litter bins and Open Spaces – TO DISCUSS and RESOLVE** where the ground maintenance waste will be deposited post May
18. **TO RESOLVE to ADOPT** the following revised policies: Standing Orders and Financial Regulations
19. **Cllrs items –**
20. **Date of next Annual Parish Council meeting – Wednesday 08 May 2024, 6.30pm**  
Eythorne Baptist Church Hall

*Ms J Pannell* - Clerk to the Council – 04 April 2024