



## **EYTHORNE PARISH COUNCIL**

### **PARISH COUNCIL MEETING**

Sir/Madam,

You are hereby summoned to attend a Full Council meeting of Eythorne Parish Council at 6.30pm Wednesday 08 November 2023 at Elvington Community Centre, Elvington, for the purposes of considering and passing such resolutions as may be deemed necessary or desirable in respect of the matters contained within the agenda. If you are unable to attend this meeting, will you, please advise the Clerk in advance by email so that your apologies and reasons for absence can be given at the meeting.

Any member of the public wishing to attend or speak on item 7 of the agenda please email the Clerk before the meeting with the agenda item and question for members, [eythornepcclerk@fastmail.fm](mailto:eythornepcclerk@fastmail.fm), this must be relevant to agenda items.

#### **AGENDA**

1. **Chairmans welcome and opening comments**
2. **Apologies for absence** – Cllrs Whitehead and Luckhurst
3. **DECLARATION OF MEMBERS INTERESTS** – To register any new interests and to disclose any interests Councillors may have for any items on the agenda.
4. **Approval and signing of minutes** – 11 October 2023 meeting by the Chairman.
5. **Completed actions from the October meeting/matters arising.**
6. **KCC and DDC councillor and community warden reports** – TO RECEIVE the reports.
7. **PUBLIC CONTRIBUTIONS AND QUESTIONS** - Please email the Clerk with any contributions.
8. **Planning** - TO CONSIDER AND NOTE DECISIONS made by DDC including any late applications due to expire.

#### **Applications:**

23/01231

Proposal: Erection of detached dwelling

Location: 8 Green Lane Eythorne Kent CT15 4DD - Comments close 21 November

**Applications commented on under the scheme of delegation** - None.

#### **Decisions:**

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TO NOTE any new applications that are validated prior to the meeting since the agenda was published.

**9. Finance matters and authorisation of payments:**

- a) To note and approve the monthly payments for November.
- Clerks and Handyman's salaries for November
  - HMRC November payment = £
  - KCC pension fund November payment = £
  - Handyman's mileage & expenses October = £
  - Clerk's expenses 8 x 2<sup>nd</sup> class stamps - £6.00
  - Iverde grass cutting – October - £69.92
  - DDC Election May 2023 recharge costs - £311.42
  - Final payment KCC for village gate entrances - £3,413.19
  - TO NOTE the DD monthly payment to Hugo Fox - £23.99
  - JS Security Solutions – replace 2 x security cameras - £417.00
  - TO CONSIDER and RESOLVE to accept a quote from JS Security Systems to instal the third security camera to the right of the main entrance facing along the front - £245.00 (inc VAT)
- b) TO RECEIVE the bank reconciliation for October, TO RESOLVE the signature of a councillor other than the Chairman thereon
- c) TO CONSIDER and RESOLVE to the purchase of new swing seats for Eythorne play park – 2 x toddler seats £244.80 and 2 x plastic seats £103.20 VAT inc.
- c) TO NOTE an online payment made on 13 October to the external auditor Mazars for 2022 – 2023-year end made in October.
- d) TO CONSIDER and RESOLVE to hold some Parish Council meetings in the Baptist Church Hall at a cost of £6.00 an hour. Elvington is £10 per hour.
- e) TO CONSIDER and RESOLVE to purchase a black rubber mulch kit - £116.50 (inc VAT) to repair the roundabout surface in Eythorne.

Bank Balances as of 31 October

Statement - Current Account – October - £

Statement – Reserve - Instant Access Account - October - £

10. **Allotments** – To DISCUSS perimeter of the allotments and current rules.
11. **Play Areas** – To receive any updates.
12. **Alternative energy project** – To discuss.
13. **Tilmanstone Welfare** – To receive any updates.
14. **TO DISCUSS Lorry watch** – next steps
15. **Highway Improvement Plan** – To receive any updates.
16. **Litter bins and Open Spaces** – TO RESOLVE where the new dog waste/litter bins will be situated in Adelaide Road. TO DISCUSS and RESOLVE to convene a community litter pick and ask the school if the children would like to draft wildlife posters to advertise the event.
17. **Any other matters** –
18. **Date of next Parish meeting** – Wednesday 13 December 2023, 6.30pm Elvington Community Centre.

*Ms J Pannell*

**Clerk to the Council – 02 November 2023**