



EYTHORNE PARISH COUNCIL

**Minutes of the Meeting of the Council held
on 13 September 2023 at 6.30 pm, Elvington Community Centre, Elvington.**

Present: Cllr M Ledger (Chair), Cllr C Ledger, Cllr Martin, Cllr Wright and Cllr Luckhurst.

Also, present: Community Support Officer Juliette West, DDC Cllr M Mamjan, Jo Pannell (Clerk to EPC), and 6 Members of the public.

09/57/23. Chairmans welcome and opening comments

The Chairman welcomed everyone to the meeting and thanked residents for their attendance.

09/58/23. APOLOGIES FOR ABSENCE

Apologies had been received from Cllrs Whitehead, French, Hansell and Morgan-Lovett due to other commitments, Cllr Beaney, and Cllr Pout. Apologies received and accepted by all Cllrs present.

09/59/23. DECLARATIONS OF INTEREST

There were no declarations of interest declared.

09/60/23. MINUTES

The minutes from the Council meeting held on the 12 July 2023 had been circulated to Councillors prior to the meeting. The minutes were agreed as a true record. **RESOLVED:** proposed by Cllr R Luckhurst, seconded by Cllr C Ledger, and unanimously carried. The minutes were duly signed by the Chairman.

09/61/23. COMPLETED ACTIONS FROM THE JULY MEETING/MATTERS ARISING

The Clerk explained that all the actions from the July meeting had been addressed, apart from the exact location of new waste bins along Adelaide Road. **Action: The clerk will add this to the October agenda**

09/62/23. KCC AND DDC COUNCILLOR AND COMMUNITY WARDEN REPORTS

The Community Wardens issues reported during the month:

Nuisance dogs off lead

Straying dogs

Nuisance noise dog barking

Nuisance noise motorbikes

Nuisance motorbikes riding around village

Theft of parcels/ deliveries/doorsteps – this is becoming an increasing problem in the village.

Residents are advised to use a small box to parcels to be delivered to or state an alternative area to deliver to away from the front door.

Theft from garden

Trespass

Nuisance bonfire smoke

Overgrown footpaths

Road closures/traffic disruption

Litter

Dog fouling

Abandoned vehicles

Parking issues
Neighbour disputes
Individual welfare issues
Social prescribing
Partnership working
Community events and projects

Please contact me directly on 07969584174 for further enquires or log on to [Kent.gov.uk/positive](https://www.kent.gov.uk/positive) wellbeing for further information.

Cllr M Mamjan provided the following update from Dover District Council (DDC): The Scrutiny Committee had agreed to the provision of wheelie bins to replace the current garden waste sacks due to potential injury claims by the loaders. The maximum weight is 20 Kilos, but this is often exceeded therefore causing potential injuries. The garden waste scheme subscription will be the same next year and will be reviewed the following year. For those residents that cannot house wheelie bins, a garden composter will be provided. There are currently 9,000 subscribers to the scheme.

DDC have agreed to allocate £850,000 to purchase up to six houses in Dover to house Ukrainian refugees, they will be able to stay in the properties for up to three years and then will be expected to be independent. Cllr Mamjan also explained that the Community Grant Scheme was now open for grants for community projects.

Cllr Ledger asked Cllr Mamjan why the announcement of the reduced school bus services was not advertised sooner? Cllr Mamjan explained that as the portfolio holder for Highways Cllr Pout is seeking an answer, but nothing has been forthcoming to date. Finally, the Dover Fast Track bus service will have five electric buses operating when it opens early next year.

09/63/23. PUBLIC CONTRIBUTIONS AND QUESTIONS

A member of the public asked how the code to access the defibrillator was made available? The clerk replied that the ambulance service would call The Circuit to access the code, all three defibrillators are registered with The Circuit and updated on an annual basis. The member of the public asked if this was updated every three months because he had heard this on the news. **Action: the clerk will check if it needs to be registered every three months with The Circuit.** The member of the public also asked how the ambulance service will access the Elvington defibrillator when the community hall gates are locked. **Action: the clerk will check the arrangements of locking the gates with the handyman.**

A member of the public asked when the white lines would be repainted in The Street and Sandwich Road? Cllr Wright explained that the clerk had listed this query onto the KCC online portal earlier today.

A member of the public asked when a new tenant moves into a council house are they required to sign a form to say that they will keep the garden tidy? This was due to some gardens in the local vicinity being very overgrown with brambles and some significantly high shrubs. **Action: the clerk will ask the Community warden to have a look into these issues. Action: The clerk will add the highways potholes and uneven road services to the online KCC portal.**

The meeting reconvened

09/64/23. PLANNING

Applications:

23/01060

Proposal: Erection of a single-story rear extension, replacement roof, 2 side dormer windows and 4 rooflights to facilitate a loft conversion

Location: 8 Green Lane, Eythorne, CT15 4DD – Comments close 22/09/2023

Action: The clerk will post a neutral response but will highlight the proposed dormer window is quite close to the neighbouring property, which could cause an overlooking issue into the neighbouring property.

Applications commented on under the scheme of delegation – None.

Decisions:

CON/22/00493/A Location: Barfrestone Court Farm, Barfrestone Road, Barfrestone, Dover, Kent CT15 7JJ Proposal: 11 - Travel plan - Decision not approved – 31 August 2023
CON/22/00493/C Location: Barfrestone Court Farm, Barfrestone Road, Barfrestone, Dover, Kent, CT15 7JJ Proposal: 17 External Lighting – Condition Approved – 18 August 2023
CON/22/00193/E The Bungalow, Flax Court Lane, Eythorne, Dover, Kent, CT15 4AB 7. Environmental Details – Condition Approved – 18 August 2023/00693
Location: 2 Gordon Cottages, The Street, Eythorne, Kent, CT15 4BG Proposal: Erection of two and single storey rear extension – Permission Granted - 17 August 2023

Decisions noted.

09/65/23. FINANCE MATTERS AND AUTHORISATION OF PAYMENTS

- a) Authorisation of payments/bank reconciliation, the invoices detailed below were initialled for payment, proposed by Cllr C. Ledger, and seconded by Cllr Wright agreed by all Cllrs present.

Finance Report Payments		
Jo Pannell	Salary (September)	
S Thomson	Salary (September)	
KCC LGPS	Pension	£329.02
HMRC	National insurance	£431.31
S Thomson	Expenses	£7.70
Iverde	August grass cutting	£69.92
Dynamix	Quarter two payroll	£72.00
Wicksteed	Annual playground safety report	£356.40
	Total	£2,936.93

- b) The bank reconciliation for August and September was RECEIVED and RESOLVED and duly signed by Cllrs Wright and Luckhurst.
- c) The purchase of the new Speedwatch equipment had been deferred to the September meeting. Cllr Luckhurst explained that he would like to remove this item for the time being. This was due to the nature of the equipment, holding a handheld device with no digital display board of speed may cause confrontation from members of the public. Cllr Luckhurst will keep a watching brief on any new equipment and will bring this item back to the meeting when required.
- d) Cllrs will have a think about any capital projects that need to be precepted for to be discussed at the October meeting. **Action: add to the October agenda.**
CCTV equipment two quotes had been received JS Security = £534.00 and KW Fire & Security = £526.44. Cllr Luckhurst asked the clerk to ask the handyman what the serial numbers where so that he could look on the internet to find alternative cameras to install. **Action: the clerk to speak to the handyman about the serial numbers.**
- e) The clerk talked through the amounts that should be placed into earmarked reserves on Scribe, noting the only addition to the paper previously circulated should make

provision for a replacement laptop, given the existing one is four years old. This was proposed RESOLVED by Cllr C Ledger and seconded by Cllr Wright all other Cllrs present unanimously agreed this course of action. **Action: the clerk will add these amounts to Scribe. The Cllrs noted the bank balances as of 31 July and 31 August.**

09/66/23. Allotments

Cllr Martin provided an update on the allotments in Eythorne. He explained that there was now only one plot left vacant and there had been a lot of activity during the summer months. Two of the plots that had been very overgrown have now been cleared and it is hoped the remaining one will also be cleared soon. Cllr M Ledger asked about the water situation as to whether more tanks were required. Cllr Martin explained that most of the plots had a water tank, but as new tenants move onto the plots, he will let Cllr M Ledger if any further tanks are required. **Action: Cllr Martin to let Cllr M Ledger know if more water tanks are required.**

09/67/23. Play Areas

The clerk had forwarded the summary and detailed inspection report to Cllrs. The clerk explained that the only red flag was the surface breaking up around the roundabout in the Eythorne play park. To date one quote had been received for this work at a cost of almost £4,000.00. **Action: clerk is working with two other companies to see if the repairs can be done by purchasing a kit from them. Measure swing seats in Eythorne play area to go out for replacements and bring back to the next meeting.**

09/68/23. Tilmanstone Welfare update

Cllr Hansell had given her apologies, so no update was available.

09/69/23. HIP

Cllr Luckhurst explained to the meeting that he had spoken to Mr Watson about placing strips on the road to check and record drivers speed and car make particularly near to the school where speeds are excessive. The cost would be £260.00 + VAT to hire the strips. **Action: the clerk will add this to the October agenda for a RESOLUTION.** Cllr Luckhurst explained that now the 20mph scheme had been running for some time he will now deploy Speedwatch near to the school in Adelaide Road to measure the speed of traffic during the opening and closing of the school day.

Action: the clerk was asked to chase KCC regarding access to the Lorry Watch scheme, which the clerk had not been able to access and an update on progress on the gates for the villages.

09/70/23. Councillors' items

Cllr M ledger enquired who the large hedge belonged to at the entrance of Eythorne playing field? **Action: the clerk was asked to speak to the handyman about this issue.**

09/71/23. Bus update

Cllr Wright explained that the service was well used, although it may not always fit in with peoples plans.

09/72/23. Any other matters

The clerk explained that to date the website provider for Eythorne has been a free service. However, with increasing costs the company Hugo Fox is going to start charging a monthly fee from 30 September, there were three packages available. The clerk suggested going with the silver package to retain the planning application feed to the website. It was RESOLVED to stay with our existing website provider Hugo Fox opting for the silver package at a cost of £19.99 + £4.00 = £23.99 monthly = annual cost £287.88. This was proposed by Cllr Wright and seconded by Cllr C Ledger, the remaining Cllrs unanimously agreed to this.

09/73/23. DATE OF NEXT COUNCIL MEETING

The next Parish Council meeting will be held on Wednesday 11 October 2023, 6.30pm at Elvington Community Centre.

The meeting closed at 7.30 pm.

Signed _____ Date: _____

The Chairman: Cllr M Ledger

Please note these Minutes remain as draft Minutes until the parish council approves them at their next parish council meeting.